



MINUTES OF THE CRONTON PARISH COUNCIL MEETING	
Date	10 th March 2025 at 7pm
Venue	Cronton Parish Office
Expected Attendees	Cllr Rosanne Hayes Cllr Gordon Thomas Cllr Ged McGann Cllr Simon Boyd Cllr Vinny Dooley
Apologies	Cllr Rachel Fielding Cllr Lianne Terry Cllr R Gaffney
Expected attendance	PC M Vincent Cllr D Allen C Birtles Cllr T Byron Sara Boyd Clerk & RFO

For all sets of minutes and backing papers it is taken that all will have been pre-read and coverage will therefore be limited to: • accuracy • action points • challenge.

AGENDA ITEM 1	WELCOME & APOLOGIES FOR ABSENCE.
	Councillors are reminded that records of councillor's attendance are required to be published to the Parish website. The meeting met its quorum.
AGENDA ITEM 2	DECLARATIONS OF INTEREST.
	1. Councillors are reminded of the need to update their register of interest. 2. To declare any personal interest in items on the agenda and their nature. 3. To declare any prejudicial interest in items on the agenda and their nature. (Councillors and their prejudicial interests must leave the room for the relevant items) Cllr G Thomas to declare new position of Trustee and Secretary on board of Cronton Community Centre with KBC.
AGENDA ITEM 3	MINUTES OF THE LAST MEETING (10th February 2025)
	To receive and approve the minutes of the last meeting. Any points of accuracy should be addressed in this item. The minutes were approved by Cllr S Boyd and Cllr G Thomas.
AGENDA	MATTERS ARISING / PROGRESS REPORTS



ITEM 4	<p>To note whether any matters arising / Progress Reports have been completed or not.</p> <ul style="list-style-type: none">• Photocopier Update – 20th March installation date• VE Day celebrations – Cllr G Thomas to continue with the plans for the VE Day and speak to local Choir regarding the official song / Bellingring / Flag.• Hotspot Litter – Hotspot litter map needs to be found so that the information can be used to communicate with Environmental Health Action Day• Knowsley Flower Show – Confirmed transport contribution of £300 – Ramp access required for transport.• Online Banking – Cllr G Thomas to sign forms so online banking can be set up.• Pothole update – Knowsley Council can be responsible for potholes if considered a danger to people or vehicles – Cllr Boyd to share website for reporting.• New Councillor Co-opt – Applications open until 30th March.• Poll results – Dog poo bag dispenser – results confirmed – Decision deferred until next meeting when more councillors present.• Newsletter – Distribution almost complete with just Cronton Road to complete. <p>Please find enclosed Feb action tracker.</p>
AGENDA ITEM 5	<p>PUBLIC PARTICIPATION</p> <p>The public is invited to ask questions and make representations in respect of the business on the agenda. The time allocated is at the discretion of the chair – Notes from this section will appear in the minutes of the meeting.</p> <p>Public participation starts 7.45pm Six members of the public were present – concerns were raised from residents on.</p> <ol style="list-style-type: none">1. Jones Electrical rollout2. Chapel Lane development3. Letters received by residents from Cronton Horticultural society. <p>Public participation finished 8.04pm</p>
AGENDA ITEM 6	<p>WARD COUNCILLOR REPORTS</p> <p>To receive Ward Councillor Reports</p> <p>Cllr T Byron confirmed that he would try and set up a meeting with two guests to speak with the Planning Officer regarding the ransom strip of land on Queensbury Way. Meeting date not confirmed but expected to be April.</p>
AGENDA ITEM 7	<p>COUNCILLOR REPORTS</p> <p>To receive for information only the undermentioned verbal reports:</p>



	<ol style="list-style-type: none"> 1. Policing in Cronton 2. Transportation in Cronton 3. Environment <p>Policing - No update from policing, however we are keen to book a cycling marking day, for the gala.</p> <p>Transportation - No update regarding Transportation in Cronton.</p> <p>Environment - Clerk to report mattress that has appeared since Tuesday.</p> <p>Action Day to be followed up asap.</p>
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AGENDA ITEM 8	PLANNING APPLICATIONS
	<ol style="list-style-type: none"> 1. Councils' response to planning applications between meetings and reports on decisions. 2. Current planning applications <p>Please see attached two proposals for discussion.</p> <p>Parish Council have no objections to the two planning proposals if all health and safety measures have been met, and local neighbours' concerns have been heard.</p>

AGENDA ITEM 9	BUDGET
	5% Increase in precept confirmed by Knowsley Borough Council

AGENDA ITEM 10	LIVINGWELL BUS
	15 th April confirmed date – Increase in social media presence leading up to the event, poster is in the office window, and it is in the Spring newsletter.

AGENDA ITEM 11	FINANCE
	<ul style="list-style-type: none"> • Budgetary Control Report To consider and approve the Budgetary Control Report • Receipts and Payments/Bank Reconciliation To note receipts and to authorise payments as listed <p>No documents available for review as no bank statement received – online banking set up is a priority.</p>

AGENDA ITEM 12	SPRING NEWSLETTER
	Look at local businesses / schools to display the newsletter - Clerk to speak to local businesses to display newsletter throughout Spring months.

AGENDA ITEM 13	FIRST AID BOX
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	<p>First Aid box required for office. Clerk received quote of £30 for 220-piece First Aid Kit which can also be used for any Parish Council events outside of the office.</p> <p>Council agreed to purchase first aid kit, accident book and HSE Law poster – Ordered from Amazon – Clerk to re-claim expenses</p>
AGENDA ITEM 14	PASTURE MAINTENANCE CONTRACT
	<p>Priority discussion between CPC and C Birtles to move forward with tender process. C Birtles confirmed that winter maintenance had finished, and spring maintenance was starting very soon. C Birtles hoped with a relatively mild winter the wildflower meadow garden would be more successful. He also advised that an option of plugs was available instead of seeds but there would be a cost of around £1000. Local residents could help to plant.</p> <ul style="list-style-type: none">• R Hayes confirmed that contracts were usually agreed by the end of March.• C Birtles to set up call with R Hayes as an urgent priority.• C Birtles to also investigate a tree that has been cut down that was not damaged.• Cllr Boyd to consult with C Birtles and Pex Hill to secure grants for drainage. Green Spaces Rural Fund / Royal Countryside grants. Look at previous case studies.• C Birtles confirmed that several grants were available to apply for providing evidence that pasture is used by Pex Hill / other sporting teams.
AGENDA ITEM 15	OFFICE REFURBISHMENT
	<p>Cllr G Thomas has received quote for refurb to keep within budget, refurb will be done in stages with the outside paintwork the first job to be completed – The flooring which is the largest expense will be the last section to be completed.</p> <p>Clerk received quote of £260 to replace window in office which is broken – This now poses a security risk and council agreed to replace asap from general maintenance budget – Clerk to confirm to builder to go ahead with the replacement window.</p>
AGENDA ITEM 16	CRONTON PATHWAYS
	<p>Creation of two walk plans, including historical interest and attractions, inclusion on the Smithy Lane notice board proposed by Cllr G Thomas.</p> <p>Cllr G McGann produced leaflet showing the Parish Paths, document to be made into a PDF document and shared around the community. S Boyd agreed to try and scan the leaflet into a pdf document.</p>
AGENDA ITEM 17	CRONTON COMMUNITY CENTRE UPDATE
	<p>Cllr G Thomas confirmed that since the new committee had formed lots of ideas were in place, a representative from the gala was also on board along with a social media manager and events co-ordinator.</p>
AGENDA	PARISH CLERK OFFICE



ITEM 18	
	Help required to clear out the office and make it a more usable workspace. Cllr R Hayes agreed to help the clerk clear out of the office.

AGENDA ITEM 19	BOOKS
	What is happening with all the books? Cllr R Hayes confirmed that the book club is going to start up again in the next few weeks. Cllr S Boyd expressed concerns that the books were untidy, there were too many and were not used. Cllr G McGann asked if the children's books could be given to Speke Hall. Cllr G Thomas had concerns that the bookcases made the room inaccessible for wheelchair users. Discussions on the books were deferred to the next meeting to see if there was any take up from the new book club

AGENDA ITEM 20	DATE OF NEXT MEETING/S
	Please refer to the meeting schedule circulated at the beginning of the year for all dates for 2025. <ul style="list-style-type: none">Tuesday 15th April 7pm

Meeting finished at 8.40pm