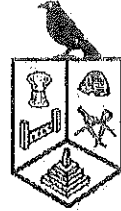


CRONTON PARISH COUNCIL
ANNUAL COUNCIL MEETING



Minutes of the **ANNUAL MEETING OF THE PARISH COUNCIL** held on **09 May 2023** at 7.05 pm at the Parish Council Office, 7 Hampton Drive, Cronton.

Present: Councillors, D Rostance (Chairman), R Hayes W Cook, G McGann, L Terry, D Thomas, R Fielding and V Dooley

In attendance: Clerk K Newton
Ward Cllr T Byron
5 Residents

Cllr R Hayes, Cllr G McGann, Cllr D Thomas.

Before the meeting commenced there was a short presentation for David Rostance, Shaun Cooper and Vitti Osborne whom were presented with awards for their long service to Cronton Parish Council. These were in appreciation for the time and dedication each one of them have given to the Cronton Parish.

1. TO ELECT A CHAIRMAN OF THE COUNCIL FOR 2023/2024

Nominations were requested for the election of the new Chairman for Cronton Parish Council for 2023-2024

It was RESOLVED: - that Cllr Rosanne Hayes, be and is hereby elected as the Chairman of Cronton Parish Council. Cllr R Hayes duly signed the Declaration of Acceptance of Office and took the Chair.

It was **MOVED** by Cllr R Fielding and **SECONDED** by Cllr Lianne Terry and all **AGREED**

2. TO RECIEVE THE CHAIRMANS DECLARATION OF ACCEPTANCE OF OFFICE

The Chairmans declaration of acceptance of office to be made before the next Council Meeting on 26/06/2023.

3. TO ELECT A VICE-CHAIRMAN OF THE COUNCIL FOR 2023/2024

Nominations were requested for the election of the new Vice-Chairman for Cronton Parish Council for 2023-2024

It was RESOLVED: - that Cllr Lianne Terry, be and is hereby elected as the Vice-Chairman of Cronton Parish Council.

It was **MOVED** by Cllr G McGann and **SECONDED** by Cllr David Thomas and all **AGREED**

4. APOLOGIES

It was RESOLVED that apologies received from all be accepted.

Cllr J Foran – Holiday
Ward Cllr D Allen – Meeting
Ward Cllr R Gaffney – Meeting

5. DECLARATIONS OF INTEREST

No Declarations of interest

6. MINUTES

It was **RESOLVED** to accept the minutes of the Council Meeting held on 24/04/2023 as an accurate record and signed by the Chairman.

It was **MOVED** by Cllr. W Cook and **SECONDED** by Cllr. V Dooley and all **AGREED**.

7. PUBLIC PARTICIPATION

Shaun Cooper commented on the Cycle path Projects and asked about any updates as Phase 8 had been approved at planning and phase 9 didn't need to go to planning and had been finalised and asked if there were no updates why was this still on the agenda. The Clerk commented there may be still issues that need to be discussed so it has been left on but could possibly now be taken off. Cllr D Thomas explained that it had been left on as the Council had raised safety issues that were still awaiting a reply and this was to remind us to follow it up. Shaun commented that the reply satisfied his question.

Shaun Cooper has agreed to continue to put the flags up when requested to do so and asked if he could put the Ukraine Flag back up in-between events. This was **AGREED** by all.

Shaun Cooper commented on the defibrators, if the new pads are not received in time, then he will notify The Northwest Ambulance Service and The British Heart Foundation as the existing pads will have expired and you will not be able to use the defibrator. He will cover with Black bin bags to stop usage. If the Pads are received in good time Cllr G McGann will replace as Shaun has trained him on what to do. This was **AGREED** by all.

Shaun Cooper and Chris Roderick requested new readings for Remembrance Day as they feel the ones, we use are a little dated, they have requested to review and rewrite them and present at a later meeting. This was **AGREED** by all.

Cllr D Thomas commented on the Cenotaph cleaning and the cleaning of the Flag Pole, Shaun Cooper and Cllr G McGann will arrange this and consult with Bobby who was going to assist with this.

Julia Pullan had an update on the Neighborhood Watch – The Gentleman who had received a fractured Skull after the ASB on Pex Hill had not yet been interviewed by the police. They took the bike away but there has been no follow up. Julie requested that all reports to the police be put through to Merseyside police and from the 3 members of the police who she contacted she has had no reply. She has contacts for United Utilities as the need to be informed as it is their land and also some of the climbers. They feel the mountaineering Council may fund with extra signage. What had been suggested by the climbing group was a climbing day to involve the kids and help them understand the dangers but was unsure how to attract the right people for this activity. They have been patrolling the area to keep other climbers safe.

8. WARD CONCILLORS REPORTS

Cllr T Byron – Has received a reply from Joanne Matthews (Police) which said she had checked reports regarding Pex Hill Quarry from the 1st of March until 20th April 23, there had been a male assaulted by youths, on the 7th March a dog incident and the 5th March a Scrambler Bike

Council Meeting 09/05/2023

incident. He feels that what he is hearing from the home watch group is very different from the reports logged and will contact Joanne Matthews again regarding these further incidents.

Cllr G McGann commented that any work with Kids is appreciated but feels that the police need to get out and see what's happening in these areas. The climbing associations offer work with the kids is a great idea but, in the meantime, what is getting done as he doesn't want this to affect climbing at the quarry.

Cllr Rosanne Hayes commented that Philip Kelly should attend a meeting so that questions should be answered.

Cllr D Thomas commented that we need to contact someone on the operations side to attend too.

It was **AGREED** to invite Philip Kelly/Joanne Matthews/Emily Spurrell to the next meeting Cllr R Hayes will send him an invite to the council meeting 24/06/2024.

09. STANDING ORDERS

It was **RESOLVED** The Standing Orders previously reviewed was **APPROVED** and **ADOPTED** for 2023/24

It was **MOVED** by Cllr G McGann and **SECONDED** by Cllr Will Cook and all **AGREED**

10. POWER OF DELEGATION

It was **RESOLVED** The Power of delegation reviewed was **APPROVED** and **ADOPTED** for 2023/24

It was **MOVED** by Cllr G McGann and **SECONDED** by Cllr Will Cook and all **AGREED**

11. TERMS OF REFERENCE OF COMMITTEES

It was **RESOLVED** The Terms of Reference of Committees reviewed was **APPROVED** and **ADOPTED** for 2023/24

It was **MOVED** by Cllr G McGann and **SECONDED** by Cllr Rachel fielding and all **AGREED**

12. COMMITTEE AND MEMBERS

It was **RESOLVED** after a discussion that the Committee Meetings could be changed to Council meetings as this would be best practice to get items approved monthly. If the council needs to call further meetings they will do so at that time. The schedule will be left at this time with a view to change the 2 Committee meetings scheduled to Council meetings later in the year.

It was **MOVED** by Cllr G McGann and **SECONDED** by Cllr David Thomas and all **AGREED**

13. REPRESENTATIVES TO OUTSIDE BODIES

It was **RESOLVED** the following representatives for 23/24

- (a) MALC – Cllr G McGann
- (b) Merseytravel - Cllr G McGann

- (c) Knowsley Cycling and Walking Project (Prescott to Cronton) –
Cllr G McGann
- (d) Cronton Pathways – has now finished so no representative required.
- (e) Cronton Gala Committee - Cllr V Dooley

14. COMPLAINTS PROCEDURE

It was **RESOLVED** The complaints procedure reviewed was **APPROVED** and **ADOPTED** for 2023/24

It was **MOVED** by Cllr G McGann and **SECONDED** by Cllr David Thomas and all **AGREED**

15. FREEDOM OF INFORMATION

It was **RESOLVED** The Freedom of Information reviewed was **APPROVED** and **ADOPTED** for 2023/24

It was **MOVED** by Cllr G McGann and **SECONDED** by Cllr David Thomas and all **AGREED**

16. RISK ASSESSMENTS ANNUAL REVIEW

Members have received for consideration a Report on Risk Assessment and Management.

It was **RESOLVED** that the Risk Assessment and Management Report dated 28/3/22 be taken to the review working group to review and be brought back to a future meeting once reviewed for it to be accepted and approved.

17. COUNCIL REVIEW

- (a) Working Group - The working group have been able to get together to look over processes.
- (b) Progress – Progress is slow, quite time consuming so they will continue to get together to go over documents for review to ensure they are properly reviewed.
- (c) Allocations of Work Load – This has been welcomed by all Councillors so that all can be equally involved with the council processes and report back to full Council their outcomes. Each Councillor allocated to a particular section of the work will be copied into all emails and requests, all documents will be circulated with each new agenda for all Councillors to view prior to the meetings.
- (d) Action List – At present Cllr Rosanne Hayes is still working on the spreadsheet
- (e) **Follow Up Action to letters and email requests** – This has been working well and all follow ups and actions taken have been reported back to Full Council.

18. FIXED ASSET REGISTER

After a discussion it was **AGREED** that the fixed asset register remains unchanged for 22/23 but will be taken to the working group to review in depth and report back to a later council meeting.



19. INTERNAL AUDIT REPORT 2022/23 AND INTERNAL AUDITOR APPOINTMENT 2023/24

- (a) The internal audit report 2022/23 was **NOTED**
- (a) The AGAR annual internal audit report 2022/23 (page 3) was **RECEIVED** and **APPROVED**
- (b) It was **AGREED** the Internal Auditor David Blanchflower to be sent an email to engage his services for the 23/24 internal Audit and approve his fee.

20. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) 2021/22 FORM

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- (a) It was **RESOLVED** that Section 1 - Annual Governance Statement 2022/23 (page 4) be **APPROVED**
- (b) It was **RESOLVED** that Section 2 – Accounting Statements 2022/23 (page 5) be **APPROVED**

21. PLANNING APPLICATION(S)

PRESCOT, WHISTON & CRANTON

APP. NO: 23/00169/FUL **CASE OFFICER:** Lee Osborne

APPLICANT: Mr. Brian Taylor

APP. TYPE Full Application

LOCATION: 175 Windy Arbor Road Whiston Knowsley

PROPOSAL: ERECTION OF A 2 STOREY SIDE EXTENSION (DEMOLITION OF EXISTING UTILITY ROOM) **WARD:**

Whiston & Cranton

View Here - [https://planapp.knowsley.gov.uk/online-](https://planapp.knowsley.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RS11KRIFP600)

[applications/applicationDetails.do?activeTab=summary&keyVal=RS11KRIFP600](https://planapp.knowsley.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RS11KRIFP600)

There were no observations on this application but Councillors still want Whiston/Cranton Planning Applications putting on the future agendas.

22. NATIONAL SALARY AWARD 2022/23

It was **AGREED** and **APPROVED** that the Clerk's adjusted salary to (SPC 14 – pro rata – 14 hrs./week) will come into effect from 01/04/2023.

23. REPORT OF THE INDEPENDENT REMUNERATION PANEL ON TOWN/PARISH COUNCIL ALLOWANCES 2023

The Report was **NOTED**

24. COUNCIL REVIEW

Duplicated item from the agenda, see Minute 17

25. THE PASTURE MASTERPLAN

Cllr Rosanne Hayes commented should the council invite Philip Hurst to a meeting or ask for a site visit as no update's had been received. Cllr G McGann commented a site visit would be preferred so questions could be asked while on site. Cllr R Hayes will email Philip Hurst to arrange this.

Cllr D Thomas asked if the Grounds Maintenance contract had been received from Steve Jones at KMBC, the clerk commented it hasn't to date. KMBC have done 2 grass cuts already and we do not have a contract, this needs to be chased up.

Cllrs discussed the tendering process but feel it is appropriate to stay with KMBC once they have had sight of the contract and are able to discuss this. There are drainage issues on the pasture which KMBC are already aware of. The wild flower area needs to be discussed as this has not been done, but we have been charged for this by KMBC. There has been mention that Cronton are to receive funding from the Cycle project to assist with the cost of the drainage work this needs to be looked into. Concerns the council have been that the longer this goes on the price for materials will rise so the council will push to get this work started. The tendering process will be discussed at October 2023 meeting for the new ground's maintenance contract for 24/25.

26. CYCLEWAY PROJECT

No updates

27. VILLAGE AND COMMUNITY MATTERS

(a) **Policing in Cronton** – The fencing has been damaged at the Holy Family Club, due to a party at the venue and youths congregating in the area.

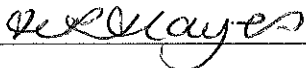
(b) **Transportation in Cronton** – Cllr G McGann has sent an email regarding the Bus Reform but is waiting for a reply. Cllr V Dooly is looking into previous Bus Stop issues.

(c) **Environment** – No Updates

28. NEWSLETTER

Not all documents for the Newsletter have been received so publication to be delayed until June/July 23

The meeting closed at 8.40 pm.

Signed  Date 24/06/2023