



CRONTON PARISH COUNCIL (KNOWSLEY)

7 Hampton Drive, Cronton, Knowsley, Merseyside WA8 5BZ
Parish Clerk : Vitti Osborne
Answerphone No. 07547 908 795
e-mail: crontonparishcouncil10@gmail.com

www.cronton.org

ANNUAL COUNCIL MEETING

2 May 2022

To Members of the Council

You are hereby summoned to attend the **Annual Meeting of Cronton Parish Council** to be held at the Parish Council Office, 7 Hampton Drive, Cronton on **MONDAY 9 May 2022** commencing at the rising of the Annual Parish Meeting for the purpose of transacting the following business.

Vitti Osborne

Vitti Osborne
Clerk to the Council

AGENDA

1. **To elect a Chairman of the Council for 2022/23**
2. **To receive the Chairman's declaration of acceptance of office**
3. **To appoint a Vice-Chairman of the Council for 2022/23**
4. **To receive apologies for absence from members**
5. **To receive declarations of interest from members**
6. **Minutes**
To receive as a true and correct record the minutes of the meeting held on 28/3/22
7. **Public Participation**
The public is invited to ask questions and make representations
8. **Ward Councillor Reports**
To receive Ward Councillor Reports
9. **Committee minutes**
To receive **for information** minutes of the General Purposes and Environment Committee meeting held on 11/4/22
10. **Standing Orders**
To review and adopt Standing Orders (*electronic copy*)
11. **Power of Delegation**
To review and adopt Power of Delegation to Committees
12. **Terms of Reference of Committees**
To review and adopt Terms of Reference of Committees
13. **Committees and Members**
To appoint Committees and members for 2022/23
(a) General Purposes and Environment Committee
14. **Representatives to outside bodies**
To appoint representatives to outside bodies for 2022/23

15. **Complaints Procedure**
To review and adopt the Council's Complaints Procedure (*electronic copy*)
16. **Freedom of Information**
To review and adopt the Council's procedures for handling requests made under the Freedom of Information Act 2000 (*electronic copy*)
17. **Social Media Policy**
To consider and adopt the Social Media
18. **End-of-year Reports**
To receive end-of-year reports
(a) Chairman's Annual Report
(b) General Purposes and Environment Report
19. **Fixed Asset Register**
To review inventory of assets as at 31 March 2022
20. **Certification of Exemption from Limited Assurance Review 2021/22**
To declare and certify the Council as exempt from a limited assurance review by satisfying the following criteria as listed on the Certificate of Exemption – AGAR 2021/22 Form 2 – page 3
- The authority was in existence on 1st April 2018
 - the higher of total gross income or total gross expenditure below £25,000
 - no public interest report/statutory recommendation/advisory notice/judicial review/application to court re unlawful item of account issued by its external auditor in the prior year
21. **Internal Audit Report 2021/22 and Internal Auditor Appointment 2022/23**
(a) To consider the internal audit report 2021/22
(a) To receive and note the AGAR annual internal audit report 2021/22 (page 4)
(b) To consider reappointing the Internal Auditor for 2022/23 and to approve the audit fee
22. **Annual Governance and Accountability Return (AGAR) 2020/21 Form 2**
(a) To consider and approve Section 1 - Annual Governance Statement 2020/21 (page 5)
(b) To consider and approve Section 2 – Accounting Statements 2020/21 (page 6)
23. **Planning Application(s)**
To consider
APP. NO: 22/00124/FUL
CASE OFFICER: Lee Osborne
APPLICANT: Dr Araz Athar
LOCATION: Denbigh Pex Hill Cronton
PROPOSAL: DEMOLITION OF EXISTING GARAGE AND THE ERECTION OF A TWO STOREY SIDE EXTENSION INCLUDING 1 NO JULIET BALCONY TO REAR TOGETHER WITH A FIRST FLOOR REAR EXTENSION INCLUDING 1 NO JULIET BALCONY AND LOFT CONVERSION
- <https://planapp.knowsley.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R7ROUAIXJ2A00>
24. **Budgetary Control Report**
To consider and approve the Budgetary Control Report as at 9/5/22 as shown in **Appendix A**
25. **Receipts and Payments**
To note receipts and to authorise payments as listed in **Appendix B**
26. **National Salary Award 2021/22**
To note the new rates of pay applicable from 1/4/21 and to approve the Clerk's adjusted salary (*SPC 20 – pro rata – 14 hrs/week*)
27. **Report of the Independent Remuneration Panel on Town/Parish Council Allowances 2022**
To consider the Report

28. Council Review

To consider the Council Review – progress

29. The Pasture Masterplan

To consider the Pasture Masterplan update – *Viridor Bid (April 22) submitted*

30. Cycleway Project

To consider the cycleway project (Phases 8 and 9) update

31. Website

To consider updates on the website

32. Village and Community Matters

To consider

(a) cross border policing - progress

(b) speed indicator devices – update

(c) the Queen’s Platinum Jubilee celebrations & flying a flag

33. Cronton Newsletter

To consider feedback on the spring newsletter