

CRONTON PARISH COUNCIL

COUNCIL MEETING



Minutes of the **COUNCIL MEETING** held on **18 OCTOBER 2021** at 7.00 pm at the Parish Council Office, 7 Hampton Drive, Cronton.

Present : Councillors D Rostance (Vice-Chairman in the Chair), W Cook, J Foran, R Hayes, G McGann, L Terry and D Thomas

In attendance: Ward Councillor T Byron (Whiston and Cronton)
Ward Councillor R Gaffney (Whiston and Cronton)
Vitti Osborne (The Clerk)

86. APOLOGIES

It was **RESOLVED** that apologies for absence due to Covid-19 self-isolation received from Councillor S Cooper be accepted.

87. DECLARATIONS OF INTEREST

It was reported that no declarations of Interest were received.

88. MINUTES

It was **RESOLVED** to accept the minutes of the Council Meeting held on 6 September 2021 as an accurate record and signed by the Chairman.

89. PUBLIC PARTICIPATION

There were no members of the public present.

90. COMMITTEE MINUTES

It was **RESOLVED** that the unconfirmed minutes of the General Purposes and Environment Committee meeting held on 20/9/21 be noted.

91. WARD COUNCILLOR REPORTS

Smiley face speed indicator device (SID) – Information on funding and management of the SIDs in Halton received from Keith Moyles, Group Manager – Knowsley Network and Operations on 14/10/21 was noted. A SID funded by the Parish Council was suggested. Ward Councillors undertook to obtain the cost of a SID and to find out when a Borough shared device could be deployed to Cronton.

Whether SIDs could be included in the cycleway project was discussed. Councillor G McGann undertook to contact the Project Officer Mike Kaciubskyj.

Fly-tipping in Penny Lane was reported.

New car park exit at the Holy Family RC Primary School - The railing at the new car park exit may obstruct drivers' visibility when exit onto Hall Lane. Knowsley Council would be requested to look into the issue and to consider shortening the railing by half. The yellow zig-zag lines were to be implemented.

92. COUNCILLORS REPORTS

- (a) **Policing** – Police vehicle patrol was noticed in the village. A person had suffered from injury after a trip on an uneven pavement.
- (b) **Transportation in Cronton** – No report.
- (c) **Environment** – It was commented that Knowsley Council staff members should report fly-tipping incidents in Tue Lane and Penny Lane when passing the area for follow-up action. Ward Councillors would raise this issue with Knowsley Council.

93. PLANNING APPLICATIONS

No planning application notifications had been received from Knowsley Council.

94. BUDGETARY CONTROL REPORT

It was **RESOLVED** that the Budgetary Control Report as at 18/10/21 shown in Appendix A be received and approved.

95. RECEIPTS AND PAYMENTS

It was **RESOLVED** that receipts and payments as listed in the attached Appendix B be noted and approved.

96. BANK RECONCILIATION

It was **RESOLVED** that the bank reconciliation as at 30/9/21 be approved and accepted.

97. COMPLETION OF THE LIMITED ASSURANCE REVIEW FOR THE YEAR ENDED 31/3/21

A letter of 9/9/21 together with Section 3 – External Auditor Report and Certificate 2020/21 had been received from the External Auditor PKF Littlejohn LLP regarding the completion of the limited assurance review for the year ended 31/3/21. There were no matters came to their attention giving cause for concern that relevant legislation and regulatory requirements had not been met. Action required to take at the conclusion of the review had been completed. Recommendation on netting the £220 refund against the relevant expense was noted and amendment to Total Other Receipts 2020/21 would be made in the 2021/22 Annual Return.

It was **RESOLVED** that the External Auditor Report and Certificate 2020/21 be noted and the amendment be made in the 2021/22 Annual Return.

98. COUNCIL REVIEW

Councillor D Thomas had recirculate his suggestions for the Council Review. In view of Councillor S Cooper's Covid-19 self-isolation, the Council Review Working Group first meeting had to be deferred.

99. SOCIAL MEDIA POLICY

Councillor D Thomas reported that the website designer Access by Design could build a link to connect the website to the Parish Council's Facebook.

100. THE PASTURE MASTERPLAN

Philip Hurst, Knowsley Green Space Development Officer, would organise a consultation on the Pasture Masterplan. Residents and stakeholders could complete an on-line questionnaire

and a simplified version would be distributed with the autumn village newsletter. The consultation would be publicised on the website and Cronton Past and Present to reach a wider audience.

101. CYCLEWAY PROJECT

Councillor G McGann reported that planning application for the Project required revalidation and the application for Phase 8 would be submitted. Further investigation on the drainage on Cronton Road had commenced with the major work in November 2021.

102. PROPOSED MEETING WITH KNOWSLEY COUNCIL HEAD OF PLANNING

Head of Planning of Knowsley Council would be invited to the next Council Meeting to discuss matters relating to Halton Local Plan in respect of the proposed housing development in Sandy Lane. A list for discussion would be provided.

103. REMEMBRANCE SUNDAY SERVICE (14/11/21)

Due to the Covid-19 situation, this year's Remembrance Sunday Service had been cancelled. Residents, local schools and groups had been informed via poster and newsletter of the arrangements for laying wreaths at the cenotaph. Members supported acquiring an 'unknown Tommy statue' from RBLI to honor fallen war heroes when funding was identified.

104. CAROL SERVICE

Councillor J Foran undertook to seek the views of the two local schools on the Ecumenical Carol Service this year before a final decision was made. It was **AGREED** that a Christmas tree would be erected but no lighting ceremony.

105. WEBSITE

The website would be updated with the latest information at the earliest possible time. A website management training session would be organised early next year. It was **AGREED** to include Councillors R Hayes and L Terry.

A brief discussion took place on how the Parish Council could monitor the use of social media.

106. VILLAGE AND COMMUNITY ISSUES

- (a) **Holy Family new car park exit** – awaiting zig-zag markings to be implemented.
- (b) **Overgrown hedges of a house in Iver Close** – it had been resolved.
- (c) **Repositioning of a traffic light post by the chippy** – The work had been completed.

107. CRONTON NEWSLETTER

The autumn newsletter would be ready by the end of October 2021.

The meeting closed at 8.30 pm.

Signed _____ Date 29 November 2021