



CRONTON PARISH COUNCIL (KNOWSLEY)

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ANNUAL COUNCIL MEETING

26 April 2021

To Members of the Council

You are hereby summoned to attend the **Annual Meeting of Cronton Parish Council** to be held **remotely** on **TUESDAY 4 May 2021** commencing at the rising of the Annual Parish Meeting for the purpose of transacting the following business.

Vitti Osborne

Vitti Osborne
Clerk to the Council

AGENDA

1. **To elect a Chairman of the Council for 2021/22**
2. **To receive the Chairman's declaration of acceptance of office**
3. **To appoint a Vice-Chairman of the Council for 2021/22**
4. **Dispensations (Dispensation under Section 33 of the Localism Act 2011)**
To consider a dispensation request from Councillor R Hayes – precept setting for 2022/23
5. **To receive apologies for absence from members**
6. **To receive declarations of interest from members**
7. **Council vacancy**
To consider filling the vacancy by co-option (*subject to no by-election is called by 30/4/21*)
8. **Minutes**
To receive as a true and correct record the minutes of the meeting held on 29/3/21
9. **Public Participation**
The public is invited to ask questions and make representations
10. **Committee minutes**
To receive **for information** minutes of the undermentioned Committee meetings
 - (a) General Purposes and Environment Committee meeting held on 12/4/21
 - (b) Finance and Policy Committee meeting held on 12/4/21
11. **Standing Orders**
To review and adopt Standing Orders (*electronic copy*)
12. **Power of Delegation**
To review and adopt Power of Delegation to Committees
13. **Terms of Reference of Committees**
To review and adopt Terms of Reference of Committees

14. **Committees and Members**
To appoint Committees and members for 2021/22
 - (a) Finance and Policy Committee
 - (b) General Purposes and Environment Committee
15. **Representatives to outside bodies**
To appoint representatives to outside bodies for 2021/22
16. **Complaints Procedure**
To review and adopt the Council's Complaints Procedure (*electronic copy*)
17. **Freedom of Information**
To review and adopt the Council's procedures for handling requests made under the Freedom of Information Act 2000 (*electronic copy*)
18. **End-of-year Reports**
To receive end-of-year reports
 - (a) Chairman's Annual Report
 - (b) General Purposes and Environment Report
 - (c) Finance and Policy Committee Report
19. **Internal Audit Report 2020/21 and Internal Auditor Appointment 2021/22**
 - (a) To consider the remote internal audit report 2020/21
 - (a) To receive and note the AGAR annual internal audit report 2020/21
 - (b) To consider reappointing the Internal Auditor for 2021/22 and to approve the audit fee
20. **Annual Governance and Accountability Return (AGAR) 2020/21 Part 3**
 - (a) To consider and approve Section 1 - Annual Governance Statement 2020/21 (page 4)
 - (b) To consider and approve Section 2 – Accounting Statements 2020/21 (page 5)
21. **Fixed Asset Register**
To review inventory of assets as at 31 March 2021
22. **Planning Application** (*to be notified by Knowsley Council, if any*)
23. **Budgetary Control Report**
To consider and approve the Budgetary Control Report as at 13/5/19 as shown in **Appendix A**
24. **Receipts and Payments**
To note receipts and to authorise payments as listed in **Appendix B**
25. **Bank Accounts Signatory Changes**
To approve the Council's Bank Accounts signatory changes – Councillor David Rostance (Vice-Chairman) to replace ex-Councillor Denis Bray (resigned on 9/4/21)
26. **Reposition of the Traffic Light Pole at the Junction of Cronton Road/Chapel Lane**
To consider the proposed reposition of the traffic light pole outside the chippy at the junction of Cronton Road/Chapel Lane for improving wheelchair accessibility
27. **Village and Community Issues**
 - (a) To consider village and community issues
28. **Cronton News**
To the next newsletter