

CRONTON PARISH COUNCIL
FINANCE AND POLICY COMMITTEE



Minutes of the meeting of the **Finance and Policy Committee** held remotely on **21 September 2020** at 8.01 pm.

Present: Councillors S Cooper (Chairman), D Bray, W Cook, G McGann, D Rostance and D Thomas

In attendance: Vitti Osborne (The Clerk)
Vincent Dooley-Law (Vice-Chairman, Cranton Gala Committee)

8. APOLOGIES

It was resolved that apologies for absence received from Councillor J Foran be accepted.

9. DECLARATIONS OF INTEREST

It was reported that no declarations of interest were received.

10. MINUTES OF LAST MEETING

It was resolved to accept the minutes of the Finance and Policy Committee meeting held on **13 July 2020** as a correct record and signed by the Chairman.

11. PUBLIC PARTICIPATION

There were no matters raised by the member of the public.

12. NJC 2020-21 NATIONAL SALARY AWARD implemented from 1/4/20

The Clerk's salary adjustment and budget increase were deferred to the full Council Meeting.

13. GRANT APPLICATION 2020/21

An application had been received from the Cranton Gala Committee for a grant of £459.00 for a 12-month public liability insurance policy commencing from December 2020. The Council supported the Gala Committee.

After discussion, **it was resolved** that a grant of £300 be approved.

14. NEW WEBSITE

The tender exercise closed on 11 September 2020. Councillor D Thomas presented a summary of the quotations received with recommendations for consideration.

Based on the information provided, Access by Design met the new website requirements and was price competitive. Members were in favour of the upgraded version 5 at a cost of £2,500 (including full training and importing the required content) and a £150/year hosting charge, which was £500 over the standard Version 4 Run Your Own Website. Version 5 was used for the Knowsley Town Council website and it provided extra useful functions. The website would be fully compliant with WCAG2.1AAA and an accessibility statement would be included.

It was proposed by Councillor W Cook, seconded by Councillor D Bray and **unanimously resolved** that a contract for a new website with Version 5 Run Your Own Website be awarded to Access by Design.

The budget for the project would be considered by the full Council on 19 October 2020.

The Chairman thanked Councillor D Thomas for the effort he put into the project.

The meeting closed at 8.18 pm.

Signed _____ Date 2 November 2020