

**CRONTON PARISH COUNCIL**  
**FINANCE AND POLICY COMMITTEE**



Minutes of the meeting of the **Finance and Policy Committee** held on **20 January 2020** at the Parish Council Office, 7 Hampton Drive, Cranton, commencing at 8.11 pm.

**Present:** Councillors Will Cook (Chairman), D Bray, S Cooper, J Foran, G McGann, G Pentin, D Rostance and D Thomas

**In attendance:** Vittori Osborne (The Clerk)  
1 member of the public

**25. APOLOGIES**

All members were present.

**26. DECLARATIONS OF INTEREST**

It was reported that no declarations of interest were received.

**27. MINUTES OF LAST MEETING**

**It was resolved** to accept the minutes of the Finance and Policy Committee meeting held on **9 December 2019** as a correct record and signed by the Chairman.

**28. PUBLIC PARTICIPATION**

There were no matters raised by the member of the public.

**29. PRECEPT 2020/21**

A draft precept 2020/21 incorporating the following recommendations by the Working Group was presented to members for consideration.

- Clerk's salary – budget increased by 2% (to be confirmed by NJC)
- Office cleaning – national living wage £8.72/hr
- Council insurance – increased to £1,510 (insurance claim 2019/20 and excess)
- Audit fees – increased to £400 (annual return subject to internal and external audit)
- Mobile phone – reduced to £20 (changed from contract to PAYG)
- **Website – budget to be adjusted (website review in 2020)**
- **Replacement photocopier – new budget item or photocopying budget to be adjusted**
- Christmas – increased to £600 (new tree lights)

Tax Base (band-D equivalent properties) for 2020/21 = 447

A Council website review would take place in 2020 for the purpose of updating it to meet current requirements. The 17 year-old photocopier could no longer be serviced for years and the quality of the printouts was poor, it therefore needed to be replaced. A discussion took place on how to finance the budget increases which were necessary for the Council to continue to serve the Parish effectively and efficiently in 2020/21. The final precept would be further discussed and approved at the next Council Meeting on 17 February 2020.

**The meeting closed at 8.24 pm.**

Signed \_\_\_\_\_ Date 2 March 2020