



# CRONTON PARISH COUNCIL (KNOWSLEY)

7 Hampton Drive, Cronton, Knowsley, Merseyside WA8 5BZ  
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## ANNUAL MEETING

7 May 2019

**NOTICE IS HEREBY GIVEN THAT the ANNUAL MEETING OF THE PARISH COUNCIL** will be held at the Parish Council Office, 7 Hampton Drive, Cronton on **MONDAY 13 MAY 2019** commencing at the rising of the Annual Parish Council which will begin at 7.00 pm for the purpose of transacting the following business

*Vitti Osborne*

Vitti Osborne  
**Clerk to the Council**

### AGENDA

1. **To elect a Chairman of the Council for 2019/20**
2. **To receive the Chairman's declaration of acceptance of office**
3. **To appoint a Vice-Chairman of the Council for 2019/20**
4. **Delivery by councillors of their declarations of acceptance of office**
5. **Dispensations (Dispensation under Section 33 of the Localism Act 2011)**  
To receive dispensation requests and to grant dispensations
6. **To receive apologies for absence from members**
7. **To receive declarations of interest from members**
8. **Minutes**  
To receive as a true and correct record the minutes of the meeting held on 1/4/19
9. **Public Participation**  
The public is invited to ask questions and make representations
10. **Committee minutes**  
To receive **for information** minutes of the undermentioned Committee meetings
  - (a) General Purposes and Environment Committee meeting held on 15 April 2019
  - (b) Finance and Policy Committee meeting held on 15 April 2019
11. **Standing Orders and Financial Regulations**  
To review and adopt Standing Orders and Finance Regulations (*electronic copy*)
12. **Power of Delegation**  
To review and adopt Power of Delegation to Committees
13. **Terms of Reference of Committees**  
To review and adopt Terms of Reference of Committees

- 14. Committees and Members**  
To appoint Committees and members for 2019/20
- (a) Finance and Policy Committee
  - (b) General Purposes and Environment Committee
- 15. Representatives to outside bodies**  
To appoint representatives to outside bodies for 2019/20
- 16. Complaints Procedure**  
To review and adopt the Council's Complaints Procedure (*electronic copy*)
- 17. Freedom of Information**  
To review and adopt the Council's procedures for handling requests made under the Freedom of Information Act 2000 (*electronic copy*)
- 18. End-of-year Reports**  
To receive end-of-year reports
- (a) Chairman's Annual Report
  - (b) General Purposes and Environment Report
  - (c) Finance and Policy Committee Report
- 19. Annual Governance and Accountability Return 2018/19 Part 2 – Internal Audit**
- (a) To consider the Internal Audit Report of the audit took place on 3/5/19
  - (b) To consider the signed Annual Internal Audit Report (page 4 of 6)
  - (c) To approve payment of internal audit fee £97
- 20. Annual Return 2018/19**
- (a) To consider and approve Section 1 - Annual Governance Statement 2018/19
  - (b) To consider and approve Section 2 – Accounting Statements 2018/19
- 21. Certification of Exemption from Limited Assurance Review 2018/19**  
To certify the Council as exempt from a limited assurance review by satisfying the following criteria:
- the higher of total gross income or total gross expenditure below £25,000
  - no public interest report/statutory recommendation/advisory notice/judicial review/application to court re unlawful item of account issued by its external auditor in the prior year
  - been in existence since before 1/4/14
- 22. Fixed Asset Register**  
To review inventory of assets as at 31 March 2019
- 23. Internal Auditor**  
To appoint an Internal Auditor for 2019/20 and approve the remuneration
- 24. Planning Application**  
(a) To consider the following planning applications

APP. NO: 19/00177/FUL  
APPLICANT: Mr Terry O'Connor  
APP. TYPE Full Application  
LOCATION: 22 Smithy Close Cronton Knowsley  
PROPOSAL: DEMOLITION OF EXISTING SIDE EXTENSION TO NO22. ERECTION OF 1NO ATTACHED BUNGALOW AND ERECTION OF SINGLE STOREY REAR EXTENSION TO NO22

APP. NO: 19/00254/TWA  
CASE OFFICER: To be allocated  
APPLICANT: Mrs Barbara Fazakerley APP. TYPE Tree Works Application  
LOCATION: Bluebell Cottage 61 Chapel Lane Cronton  
PROPOSAL: REMEDIAL WORKS TO 1NO TREE

(b) To note planning decisions *(to be notified by Knowsley Council, if any)*

**25. Budgetary Control Report**

To consider and approve the Budgetary Control Report as at 13/5/19 as shown in **Appendix A**

**26. Receipts and Payments**

To note receipts and to authorise payments as listed in **Appendix B**

**27. Grants Applications 2019/20**

To consider grants applications 2019/20

**28. The Dependent Remuneration Panel on Town/Parish Council Allowances**

To consider the Report of the Dependent Remuneration Panel on Town/Parish Council Allowances 2019

**29. Village and Community Issues**

(a) To receive and consider feedback on the United Utilities Public Exhibition – Project proposal at Pex Hill

(b) To consider village and community issues

**30. Cronton News**

To the next newsletter

***THE PRESS AND PUBLIC ARE INVITED TO BE PRESENT***

*Public Bodies (Admission to Meetings) Act 1960 s.1*

*But may be excluded from the meeting or part of it by a resolution on the grounds that it would be prejudicial to the public interest due to the confidential nature of the business to be transacted.*

*For disabled access requests, please contact the Clerk on 07547 908 795 or by e-mail before the meeting*