

# CRONTON PARISH COUNCIL

## ANNUAL MEETING



Minutes of the ANNUAL MEETING OF THE PARISH COUNCIL held on 8 MAY 2017 at 7.26 pm at the Parish Council Office, 7 Hampton Drive, Cranton.

**Present :** Councillors W Cook (Chairman), S Cooper, J Foran, G McGann and D Rostance

**In attendance:** Vitti Osborne (The Clerk)  
4 Members of the public

### 1. ELECTION OF CHAIRMAN 2017/18

It was moved by Councillor G McGann, seconded by Councillor D Rostance and **resolved unanimously** that Councillor Will Cook be re-elected Chairman for 2017/18.

### 2. CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

After signing the Declaration of Acceptance of Office, Councillor Will Cook took the Chair.

### 3. ELECTION OF VICE-CHAIRMAN 2017/18

It was moved by Councillor J Foran, seconded by Councillor W Cook and **resolved unanimously** that Councillor S Cooper be re-elected Vice-Chairman for 2017/18.

### 4. APOLOGIES

**It was resolved** that apologies for absence received from Councillors D Bray, P M Green and G Pentin be accepted.

### 5. DECLARATIONS OF INTEREST

It was reported that no declarations of Interest were received.

### 6. MINUTES

**It was resolved** to accept the minutes of the Council Meeting held on 27 March 2017 as an accurate record and signed by the Chairman.

### 7. PUBLIC PARTICIPATION

There were no issues raised by the member of the public present.

### 8. COMMITTEE MINUTES

**It was resolved** that the minutes of undermentioned Committees be noted:

- (a) General Purposes and Environment Committee meeting held on 10 April 2017
- (b) Finance and Policy Committee meeting held on 10 April 2017

## **9. STANDING ORDERS AND FINANCIAL REGULATIONS**

**It was resolved** that the Standing Orders and Financial Regulations be adopted for 2017/18.

## **10. POWER OF DELEGATION**

**It was resolved** that the Powers of Delegation to Committees be adopted for 2017/18.

## **11. TERMS OF REFERENCE OF COMMITTEES**

**It was resolved** that the Terms of Reference of the undermentioned Committees be adopted for 2017/18.

- (a) General Purposes and Environment Committee
- (b) Finance and Policy Committee

## **12. COMMITTEES AND MEMBERS**

**It was resolved** that the undermentioned Committees be appointed for 2017/18:

### **FINANCE AND POLICY COMMITTEE**

Cllr W Cook (Chairman)  
Cllr S Cooper (Vice-Chairman)  
All other Council Members

### **GENERAL PURPOSES AND ENVIRONMENT COMMITTEE**

Cllr D Rostance (Chairman)  
Cllr S Cooper (Vice-Chairman)  
All other Council Members

## **13. REPRESENTATIVES TO OUTSIDE BODIES**

**It was resolved** that the undermentioned representatives to outside bodies be appointed:

- **PRESCOT, WHISTON, CRONTON AND KNOWSLEY VILLAGE ADVISORY GROUP** –  
*Cllr W Cook*
- **KNOWSLEY'S PARKS AND GREEN SPACES REVIEW BOARD** – *Cllr D Rostance*
- **POLICE LIAISON** – *Cllr D Rostance*
- **MAPTC** - *(Depends on the agenda – a Cllr will attend)*
- **HEALTHWATCH KNOWSLEY** – *Cllr D Bray*
- **MERSEYTRAVEL : CUSTOMERS FORUM** – *Cllr G McGann*
- **CONNECT2 SCHEME: HUYTON – CRONTON GREENWAY STEERING GROUP** – *Cllr G McGann*
- **CRONTON PATHWAYS PROJECT**- *Cllr D Rostance*
- **CRONTON GALA COMMITTEE** – *Cllrs W Cook and D Bray*

## **14. COMPLAINTS PROCEDURE**

**It was resolved** that the Complaints Procedure be adopted for 2017/18.

## **15. FREEDOM OF INFORMATION**

**It was resolved** that the Freedom of Information Publication Scheme is adopted for 2017/18.

## **16. END-OF-YEAR REPORTS**

**It was resolved** that the undermentioned End-of-Year Reports be received:

- (a) Chairman's Annual Report
- (b) Finance and Policy Report

## **17. ANNUAL RETURN 2016/17**

The Council's Annual Return for the year ended 31 March 2017 – Section 1 (Annual Governance Statement 2016/17) and Section 2 (Accounts Statements 2016/17) were presented to the Council for approval.

- (a) **It was resolved** that Section 1 (Annual Governance Statement) of the Annual Return for the year ended 31/3/17 be approved.
- (b) **It was resolved** that Section 2 (Accounting Statements) of the Annual Return for the year ended 31/3/17 be approved.

The Chairman and the Clerk/Responsible Financial Officer will sign Sections 1 and 2 of the Annual Return respectively.

## **18. FIXED ASSET REGISTER**

The Fixed Asset Register was presented to the Council for consideration and approval.

**It was resolved** that the following items were obsolete and be disposed:

- Ref No. 005 – Desktop Computer (date acquired 5/4/03 – cost £468.99)
- Ref No. 007-3 – Christmas Lights (date acquired 30/11/10 – cost £95.94)

**It was resolved** that the updated Fixed Asset Registered at 8 May 2017 be accepted.

## **19. INTERNAL AUDITOR**

**It was resolved** that Dave Blanchflower be re-appointed Internal Auditor for 2017/18 and a remuneration of £90 be approved.

## **20. PLANNING APPLICATIONS**

### **APP. NO: 17/00148/CLD**

LOCATION: 7 The Roundabout Cronton WA8 5DU

PROPOSAL: ERECTION OF REAR EXTENSION

**DECISION Granted**

### **APP. NO: 16/00010/LBC**

LOCATION: Wayside Pex Hill Cronton

PROPOSAL: LISTED BUILDING CONSENT FOR THE RE-FURBISHMENT OF EXISTING DWELLING FOLLOWING FIRE DAMAGE TO INCLUDE THE DEMOLITION OF A TIMBER PORCH & LEAN TO STORAGE UNIT TO REAR OF GARAGE AND THE ADDITION OF A TWO STOREY EXTENSION CONNECTED BY GLAZED LINK TOGETHER WITH ASSOCIATED BOUNDARY TREATMENTS & LANDSCAPING WORKS.

**DECISION Granted**

**APP. NO: 16/00009/FUL**

LOCATION: Wayside Pex Hill Cronton

PROPOSAL: RE-FURBISHMENT OF EXISTING DWELLING FOLLOWING FIRE DAMAGE TO INCLUDE THE DEMOLITION OF A TIMBER PORCH & LEAN TO STORAGE UNIT TO REAR OF GARAGE AND THE ADDITION OF A TWO STOREY EXTENSION CONNECTED BY GLAZED LINK TOGETHER WITH ASSOCIATED BOUNDARY TREATMENTS & LANDSCAPING WORKS.

**DECISION Granted**

**It was resolved** that planning decisions on the above-mentioned applications be noted.

**21. BUDGETARY CONTROL REPORT**

**It was resolved** that the Budgetary Control Report as at 8 May 2017 shown in Appendix A be received and approved.

**22. RECEIPTS AND PAYMENTS**

**It was resolved** that receipts and payments as listed in the attached Appendix be noted and approved.

**23. KNOWSLEY LOCAL PLAN**

**It was resolved** that the Adoption of Huyton Village Masterplan Supplementary Planning Document and the Statement of Community Involvement be noted.

**24. KNOWSLEY SUSTAINABLE URBAN EXTENSION - CONSULTATION**

**It was resolved** that the Consultation on the Knowsley Sustainable Urban Extension be noted.

**25. VILLAGE AND COMMUNITY ISSUES**

The following matters were considered:

- Concerns about anti-social behaviour at the Pasture the day before and after the Gala.
- To send a reminder to Knowsley Council about the refurbishment of the deteriorating railings opposite the Community Centre.
- Car parking bays outside the shops need resurfacing.
- To obtain from Knowsley Council an update on the proposed consultation questionnaire regarding school parking issue in Iver Close.
- Quad bikes issues in the village.
- Cronton Pathways Project has submitted grant applications for three community projects. Local schools will be involved.

**26. CRONTON NEWS**

The spring newsletter had been published in April 2017.

***The meeting closed at 8.10 pm.***

Signed \_\_\_\_\_ Date 19 June 2017