

CRONTON PARISH COUNCIL

COUNCIL MEETING



Minutes of the COUNCIL MEETING held on 23 JUNE 2014 at 7.00 pm at the Parish Council Office, 7 Hampton Drive, Cranton.

Present : Councillors W Cook (Chairman), S Cooper, P M Green, G McGann, G Pentin, D Rostance and I Watson

In attendance: Vitti Osborne (The Clerk)
1 members of the public

27. APOLOGIES

It was resolved that apologies for absence received from Councillor D Bray be accepted.

28. DECLARATIONS OF INTEREST

It was reported that no declarations of Interest were received.

29. MINUTES

It was resolved to accept the minutes of the Council Annual Meeting held on 12 May 2014 as an accurate record and signed by the Chairman.

30. PUBLIC PARTICIPATION

There were no issues raised.

31. COMMITTEE MINUTES

It was resolved that the minutes of undermentioned Committees be noted:

- (a) General Purposes and Environment Committee meeting held on 2 June 2014
- (b) Finance and Policy Committee meeting held on 2 June 2014

32. REPORTS

- (a) **Policing** – Child quad-bike on the Pasture remains an issue. It has been reported to Dave Rimmer (PCSO).
- (b) **The UK Age** – No report.
- (c) **Bus service** – It appears the Cranton section of bus service Y1 is under-used. The Parish Council will discuss the service with the provider at the appropriate time.
- (d) **Environment** – No major fly-tipping issue. Dog fouling remains a problem, however the dog fouling banner has a positive impact on the Pasture. Pex Hill was suggested as the next site for the banner. The approaching footpath from Mill Lane to Pex Hill has not yet been cut.
- (e) **PWCKV Partnership Board** – The Partnership Board is under restructuring. This item is to be removed from the Council Meeting agenda until the new format is known.

It was resolved that the above reports be noted.

33. PLANNING APPLICATION

(a) **14/00312/COU**

Proposal: Change of use from nail bar/tanning salon (use class SUI generis) to nail bar/tanning salon and hairdressers (use Class A1/SUI generis)

Location: Sundaze 17 Hampton Drive Cronton

It was resolved that the Council has no observation on the planning application.

(b) **14/00401/COU**

Proposal: Change of use of shop unit to tuition agency

Location: 9 Hampton Drive Cronton

Comments: No observations

It was resolved that the Council has no observation on the planning application.

(c) **14/00181/FUL**

Proposal: Demolition of existing kitchen extension. Erection of new single storey extension to rear together with loft conversion

Decision: **Granted**

It was resolved that planning decision be noted.

34. BUDGETARY CONTROL REPORT

It was resolved that the Budgetary Control Report as at 23 June 2014 shown in Appendix A be received and approved.

35. RECEIPTS AND PAYMENTS

(a) It was resolved that the undermentioned payment be approved:

- Sefton Play Council for the events held on 15/4/14 and 14/6/14 = $\text{£}4800/5*2 = \text{£}1,920$

(b) It was resolved that the undermentioned payments be approved.

Payments

Cheque no.	Description	Amount (£)
1279	W Cook (Chairman's allowance 2014/15)	200.00
1280	C3 imaging (1 dog fouling vinyl banner)	198.00
1281	Sefton Play Council (Play Development Projects Budget - payments for two of five events held on 15/4/14 and 14/6/14 = $\text{£}4,800/5*2 = \text{£}1,920$)	1,920.00
1282	David Blanchflower (Internal audit fee - internal audit for the year ended 31/3/14 held on 23/5/14)	70.00
TOTAL		2,388.00

Direct Debts

Description	Amount (£)
British Gas (Electricity - 2/4/14 to 1/5/14)	30.80
TOTAL	30.80

Standing Orders

Description	Amount (£)
W M Osborne (Clerk's May 14 salary: net PAYE and NIC)	675.22
S Chesters (Office cleaner's May 14 wages)	31.41
TOTAL	706.63

36. INTERNAL AUDIT 2013/14

- (a) **It was resolved** that the Internal Audit Report for the year ended 31 March 2014 be accepted. There were no issues raised by the Internal Auditor.
- (b) **It was resolved** that payment of internal audit fee of £70 be approved.

37. GRANTS APPLICATIONS 2014/15

- (a) **It was resolved** that 2013/14 Grant feedback from Cronton Senior Citizens Christmas Party be accepted.
- (b) The following Grants Applications 2014/15 were received for consideration:

Local Groups	Supporting documents received	Amount approved £ /Remarks
Cronton Senior Citizens Christmas Party	Yes	£200
Cronton Community Association	Yes	£300
Cronton Pathways Project Walks for Health	Yes	£100
Cronton Gala Committee	No	Deferred
Cronton Village Bowling Club	No	Deferred

It was resolved that the grants as listed above be approved. Applications from the Gala Committee and Cronton Village Bowling Club are deferred to the next meeting subject to receiving supporting documents as stipulated in the Grants Policy.

38. TERMS AND CONDITIONS OF EMPLOYMENT**(a) Merseyside Pension Scheme**

A letter had been received from the Clerk requesting the Parish Council to consider joining of the Merseyside Pension Scheme to enable her to become a contributing member of the scheme.

It was resolved that a letter be sent to the Merseyside Pension Fund asking for information on how to join the Pension Scheme and the cost.

- (b) The National Association of Local Councils and the Society of Local Council Clerks recommended that the Clerk's pay be raised by one salary point for successful passing of the Certificate in Local Council Administration of the University of Gloucestershire. The Clerk obtained the CiLCA qualification the 5 June 2014.

It was resolved that in accordance with the Public Bodies (Admission to Meetings) Act 1960 s. 1 the press and members of the public be excluded during consideration of the following matter on the grounds that it involves the likely disclosure of exempted information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

The clerk declared an interest in respect of the item of business to be transacted and left the meeting room.

The Clerk and the member of the public re-joined the meeting when the deliberation finished.

It was resolved that the Clerk's pay be raised by one salary point to SPC 26 (including 1% increased to SPC 25) pro rata with effect from 1 July 2014.

A meeting will be held with the Chairman, Vice-Chairman and the Clerk to work out the final figure for Council's approval on 14 July 2014.

39. PARISH COUNCIL ALLOWANCES 2014

It was resolved that Knowsley Council's Report of the Independent Remuneration Panel on Parish Council Allowances 2014 be noted.

40. NEIGHBOURHOOD NETWORK

It was resolved that the draft minutes of the Cronton Neighbourhood Network meeting held on 8 April 2014 be noted and the draft agenda for the meeting to be held on 8 July 2014 be approved.

41. HOLY FAMILY CHURCH

No further information on the future of the Holy Family Church.

42. CRANTON NEWS

Councillor S Cooper undertook to revise the newsletter distribution list.

The meeting closed at 8.02 pm.

Signed _____ Date 2 September 2014